



राष्ट्रीय परीक्षा एजेंसी
National Testing Agency
Excellence in Assessment



(उच्चतर शिक्षा विभाग, शिक्षा मंत्रालय, भारत सरकार के तहत एक स्वायत्त संगठन)
(An Autonomous Organization under the Department of Higher Education, Ministry of Education, Government of India)

PUBLIC NOTICE

12.06.2025

Subject: Display of OMR Answer Sheets, Recorded Responses and Provisional Answer Keys of the Stage-II Recruitment examination for the post of Process Server/Bailiff and Deputy Section Officer in the High Court of Gujarat, District Court, Industrial Courts and Labour Courts under Recruitment Drive-2024.

The Stage-II examination of following post(s) in the High Court of Gujarat, District Courts, Industrial Courts and Labour Courts under Recruitment Drive-2024 was conducted by the National Testing Agency (NTA) on 18th May, 2025:

Sr. No.	Name of the Post	Exam Date	Exam Shift	Mode of the Exam
1	Process Server/Bailiff	18.05.2025	Shift 1	MCQ Type (OMR Based)
2	Deputy Section Officer		Shift 2	

I. Display of OMR Answer Sheets and Recorded Responses:

OMR answer sheets and the recorded responses of the candidates who appeared in the exam are hosted on <https://exams.nta.ac.in/HCG/> and will be available upto 14.06.2025 (upto 05:30 pm). Candidates can access the same by logging into the above-mentioned website using their application number and date of birth and download/view their respective OMR answer sheets and the recorded responses thereof.

In case they want to make any representation on their recorded responses after viewing their OMR answer sheets, they can do so by applying online ONLY at the above mentioned site by paying a non-refundable fee of Rs. 100/- (Rupees One Hundred Only), per recorded response challenged through debit/credit card or internet banking, upto 14.06.2025 (upto 05:30 pm).

Representations made by the candidates against the OMR grading will be verified by the NTA from the actual record and the same will be updated in the data, if challenges are found to be correct. However, no intimation in this regard will be sent to individual candidate.

II. Display of Provisional Answer Keys:

Provisional answer keys of the exam are hosted on <https://exams.nta.ac.in/HCG/> and will be available upto 14.06.2025 (upto 05:30 pm). Candidates who appeared in the exam can access the same by logging into the website using their application number and date of birth and view the provisional answer keys.

The candidates, who are not satisfied with any answer key, may challenge the same by filling an online application form ONLY and paying a non-refundable fee of Rs. 200/- (Rupees Two Hundred Only) per question challenged, at <https://exams.nta.ac.in/HCG/>, through debit/credit card on internet banking, upto 14.06.2025 (upto 05:30 pm).


- No challenge will be entertained without receipt of the processing fee. The challenge and fee towards the challenge will not be accepted through any other mode.
- Challenges made by the candidates will be verified by the panel of subject experts.
- If found correct, the answer key will be revised accordingly.
- Based on the revised Final Answer Key, result will be prepared and declared.
- No individual candidate will be informed about the acceptance/non acceptance of her/ his challenge.

The key finalized after the challenge will be final. No grievance with regard to answer key(s) after declaration of result will be entertained.

The decision of the experts on the challenges shall be final and no further communication will be entertained.

Candidates are advised to take note of the above and act accordingly.

For any assistance, candidates can call the NTA Help line number 011-69227700 or 011-40759000 or write to NTA at ghcre@nta.ac.in


(Rajesh Kumar, IRS)
Director (Exam), NTA



हेल्पलाइन नंबर / Helpline Number: +91-11-40759000
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Procedure for Challenge of Answer Key

1. Please go to website <https://exams.nta.ac.in/HCG/>
2. Click on “**Display of OMR Answer Sheets, Recorded Responses and Provisional Answer Keys of GHCRE-2025**”.
3. Login with your Application Number and Password or Date of Birth and enter Security Pin as displayed and Submit.
4. Click on “**Click to View/Challenge Answer Key**”.
5. You will see a table of your personal details on top and another table below, with the columns, Class/Section, Question Number in sequential order, Correct Option(s), Option(s) ID claimed and Test Booklet Code.
6. The Answer Key given is the one to be used by NTA.
7. If you wish to challenge this option, you may click on any one or more of the five-check box/es against the desired option.
8. You may also upload supporting documents in which you can select ‘Choose File’ and upload (all documents to be put in a single PDF file).
9. After clicking your desired option, scroll down, ‘**Submit and Review Claim**’ and move to next screen.
10. You will see a table of answer key options claimed by you.
11. You may review the options claimed by you and modify them if you so desire, by clicking on “**Modify claims**”. Else you can click on “**Final Submit**” and move to next screen.
12. Click on ‘**Challenge Answer Key Pay Now**’.
13. Select Mode of Payment and Pay a non-refundable processing fee @₹ 200/- for each question challenged. Make payment through Debit/Credit Card/Net Banking/UPI.



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**Procedure for Viewing the OMR Answer Sheet and
Making a Representation on the Recorded Responses**

1. Please go to website <https://exams.nta.ac.in/HCG/>
2. Click on "Display of OMR Answer Sheets, Recorded Responses and Provisional Answer Keys of GHCRE-2025".
3. Login with your Application Number and Password or Date of Birth and enter Security Pin as displayed and Submit.
4. Click on 'Click to View OMR'.
5. You will see your OMR answer sheet.
6. Scroll down and click "Click to View/Challenge OMR Sheet".
7. You will see a table of your personal details on top and another table below, with the columns, Class, Question Number in sequential order, Recorded Response as per OMR Sheet (* Means Multiple Marking), Response(s) Claimed and Test Booklet Code.
8. The recorded responses are the ones to be used by NTA for processing your result.
9. If you wish to make any representation against the recorded response, you may click any one of the four check boxes against the options given.
10. After clicking your desired option, scroll down, 'Submit and Review Claim' and move to next screen.
11. You will see a table of response options claimed by you.
12. You may also upload supporting documents in which you can select 'Choose File' and upload (all documents to be put in a single PDF file). It is not compulsory to do so.
13. You may review the options claimed by you and modify them if you so desire, by clicking on "Modify claims". Else you can click on "Final Submit" and move to next screen.
14. Click on 'Challenge OMR Pay Now'.
15. Select Mode of Payment and Pay a non-refundable processing fee @₹ 100/- per response challenged. Make payment through Debit/Credit Card/Net Banking/UPI.



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Step 1 Go to NTA Website: <https://exams.nta.ac.in/HCG/> and Click on "Display of OMR Answer Sheets, Recorded Responses and Provisional Answer Keys



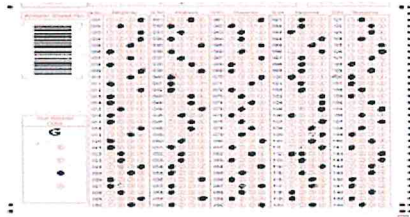
Step 2 Login with Application Number, DOB, and Security Pin



Step 3 Click on 'Click to View OMR'



Step 4 You will see your OMR answer sheet



Step 5 Click on "Click to View/Challenge OMR Sheet



Question Number	Correct Options/Answers	Options/Answer for Challenge
1	3	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> None of These
2	4	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> None of These
3	2	<input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> None of These
4	3	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> None of These
5	4	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> None of These
6	4	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> None of These
7	3	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> None of These
8	4	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> None of These
9	2	<input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> None of These
10	2	<input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> None of These
11	2	<input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> None of These

Step 6 Upload supporting documents as single PDF file by selecting 'Choose File'



Step 7 Click 'Submit and review Claims'



Step 8 Click 'Modify your Claims' to Modify or 'Final Submit' to finalize claims



Step 9 Save claims and click 'Pay Now'



Step 10 Claims saved after successful payment



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